

# BUDGET AND PERFORMANCE PANEL

## Corporate Performance Monitoring 2013/14

04 March 2014

### Report of Chief Officer (Governance) and Chief Officer (Resources)

#### PURPOSE OF REPORT

To present the corporate performance and financial monitoring reports at Quarter 3 of the 2013/14 performance monitoring cycle.

**This report is public**

#### RECOMMENDATIONS

- (1) That Budget and Performance Panel considers this report and makes any comments or recommendations as appropriate.

#### 1.0 CORPORATE PERFORMANCE MONITORING 2013/14 – QUARTER 3

- 1.1 The full Corporate Plan Performance Review Report is attached as **Appendix A**. This report provides a summary of overall performance, across all services and portfolios, in relation the Council's Corporate Plan for Quarter 3 of the current year.
- 1.2 As at Quarter 3, there are no Corporate Plan success measures with a **Red** status when comparing actual performance against target.
- 1.3 Throughout the report commentary provided by officers responsible for each success measure highlight achievements, adds contextual information, identifies issues and outlines actions being taken / planned to get performance back on track, where appropriate.
- 1.4 Attached as **Appendix B** is the Corporate Plan Quarterly Trend Report. This report sets out, at a high level, the **actual** quarterly performance of each Corporate Plan success measure since Quarter 3 in 2012/13. This provides both a year-on-year and quarter-by-quarter trending comparison of data / information affording more insight on overall performance and supporting informed decision-making. Commentary on the reasons for any variance is provided.
- 1.5 The **Key** below sets out the meaning of the 'direction of travel' of the data trending arrows dependent on whether '*High is Good*' or '*Low is Good*' is an indicator of performance improving.

#### Key:

Polarity: High is good



(Green) Actual has increased from the previous Quarter [positive trend]



(Amber) Actual has not changed from the previous Quarter



(Red) Actual has decreased from the previous Quarter [negative trend]

Polarity: Low is good



(Green) Actual has decreased from the previous Quarter [positive trend]



(Amber) Actual has not changed from the previous Quarter



(Red) Actual has increased from the previous Quarter [negative trend]

- 1.6 The Corporate Financial Monitoring report for Quarter 3 is attached at **Appendix C** and shows that there is a current underspend of £46K on the General Fund budget and an overspend of £10K on the Housing Revenue Account Budget. For information, monitoring has been against the revised budget for this quarter

|  |   |
|--|---|
| <b>CONCLUSION OF IMPACT ASSESSMENT (including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)</b><br>None arising from this report |   |
| <b>LEGAL IMPLICATIONS</b><br>None arising from this report   |   |
| <b>FINANCIAL IMPLICATIONS</b><br>As set out in the attached Appendices   |   |
| <b>OTHER RESOURCE IMPLICATIONS: Human Resources / Information Services / Property / Open Spaces:</b> None arising from this report                               |   |
| <b>SECTION 151 OFFICER'S COMMENTS</b><br>The Section 151 Officer has been consulted and has no further comments.   |   |
| <b>MONITORING OFFICER'S COMMENTS</b><br>The Monitoring Officer has been consulted and has no further comments.   |   |
| <b>BACKGROUND PAPERS</b>   | <b>Contact Officer:</b> Performance - Bob Bailey, Corporate Planning and Performance Manager, Finance – Andrew Clarke, Financial Services Manager<br><b>Telephone:</b> 01524 582018 / 582138<br><b>E-mail:</b> <a href="mailto:rbailey@lancaster.gov.uk">rbailey@lancaster.gov.uk</a><br><a href="mailto:aclarke@lancaster.gov.uk">aclarke@lancaster.gov.uk</a><br><b>Ref:</b> Performance Review Cycle 2013/14 Qtr 3 |